



# CIP - Improvements

1. To access the Improvement process, navigate to the **Accounting > Improvement** menu path.
2. Select **CIP Asset Impv** from the **Type Action** drop-down list.
3. Enter, or browse and select, the **Asset Id** (or enter the **Stock Nbr** and **Serial Nbr**).
4. Select **Search**.

Search Criteria	
Type Action	CIP Asset Impv
UIC	E10124
Asset Id	101240090077
Stock Nbr	...
Serial Nbr	
<input type="button" value="Search"/> <input type="button" value="Reset"/>	

5. Select the **Add** hyperlink.

Search Criteria			
Type Action	CIP Asset Impv	UIC	E10124
Asset Id	101240090077	Stock Nbr	
Serial Nbr			
Search Results			
Select	Asset Id	Stock Nbr	Serial Nbr
<a href="#">Add</a>	101240090077		
			NEW TIRES
<input type="button" value="Cancel"/>			

6. Select the action type.
7. Browse for or enter a **Rcpt Doc Nbr**.
8. Enter the cost of the improvement.
9. Select the **Fund Cd**. The other accounting fields may be mandatory based on your accounting interface. Consult your Accounting Office for clarification.
10. Enter the acquisition date.
11. Select the **Add** button.

Add			
UIC	E10124	Item Desc	NEW TIRES
Stock Nbr		Asset Id	101240090077
Serial Nbr		Impv Nbr	
Type Action	New Procurement		
Rcpt Doc Nbr	E1014611535000	Oblign Doc Nbr	E1014611535000
Impv Cost Amt	100000.00	Fund Cd/ASN	AB-DBMS
Cptl Cd	A-DoD Threshold	Task Cd	
Acq Dt		Eff Dt	6/2/2011
Cost Center			
Job Order Nbr		LOA	...
Cntr/PO Nbr		SPIIN	
CLIN		SLIN	
ACRN			
Remarks			
History Remarks			
<input type="button" value="Add"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>			

A Construction in Progress (CIP) Project tracks the costs of development for assets, or improvements, during construction. Upon completion, the asset or improvement, will later be placed on the property book. A CIP Improvement must be completed through the CIP process before it will be available to access in Asset Improvement.





# CIP - Improvements with Real Property

1. From the Improvement **Search Criteria** page.
2. Select **CIP Real Property Impv** from the **Type Action** drop-down list.
3. Browse for, or enter an, **RPUID** or **Instl Nbr** and **Fac Nbr**.
4. Select **Search**.

Add			
UIC	E10124	Fac Name	fort abc
Instl Nbr	14	RPUID	12345
Fac Nbr	14	Impv Nbr	
Type Action	New Procurement	ACC	Real Property Major - 40 Yrs
Rcpt Doc Nbr	E1019111541000	Oblign Doc Nbr	E1019111541000
Impv Cost Amt	150000.00	Fund Cd/ASN	AY-
Cptl Cd	A-DoD Threshold	Task Cd	
Acq Dt	6/3/2011	Eff Dt	6/3/2011
Cost Center			
Job Order Nbr		LOA	
Remarks			
History Remarks			
<input type="button" value="Add"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>			

5. Select the action type.
6. Select the **ACC** from the drop-down list.
7. Browse for or enter the **Rcpt Doc Nbr**.
8. Enter the cost of the improvement.
9. Select the **Fund Cd**. The other accounting fields may be mandatory based on your accounting interface. Consult your Accounting Office for clarification.
10. Enter the acquisition date.
11. Select the **Add** button.

